

LIBRARY HOURS

Call to Confirm
651-255-6142

Fall & Spring Terms:

Monday—Thursday 8 a.m.-9 p.m.

Friday 8 a.m.-5 p.m.

Saturday 10 a.m.-2 p.m.

January & June Terms:

Monday—Thursday 8 a.m.-7 p.m.

Friday 8 a.m.-5 p.m.

Saturday 10 a.m.-2 p.m.

Term Breaks & Summer

Monday—Friday 8 a.m.-4 p.m.

SPENCER LIBRARY STAFF

Sue Ebbers

Director of the Library

651-255-6143

sebbers@unitedseminary.edu

Dale Dobias

Assistant Director of the Library

651-255-6144

ddobias@unitedseminary.edu

Penny Truax

Library Assistant

651-255-6145

ptruax@unitedseminary.edu

SPENCER LIBRARY

3000 Fifth Street
New Brighton, MN 55112

Circulation Desk: 651-255-6142

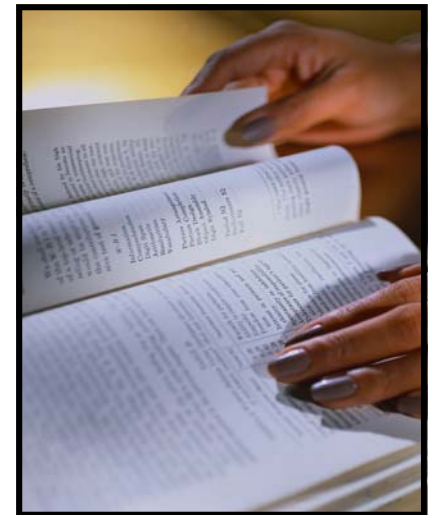
Fax: 651-633-4315

E-mail: Library@unitedseminary-mn.org

REVISED: July 26, 2006

SPENCER LIBRARY

... Find What You Need



**Information
For Masters
Students**

**Library On-line Catalog:
www.spencerlibrary.org**

Welcome to the Spencer Library!



The Spencer Library provides a wide universe of resources to our students, onsite, online, and from other libraries in our region and beyond. We'll be glad to assist you in locating the materials you need.

Library Facts

- Over 80,000 volumes
- 200+ periodical subscriptions
- Free access for students to religious and theological indexes of books and journals through electronic databases such as WorldCat and FirstSearch

Masters Students Loan Policies

- The ID card you receive from the Registrar is your library card. When you are enrolled in classes you may check out materials until the last day of the term (unless there has been another request for the item). Audio-visual materials cannot be renewed.
- You may have up to 25 items checked out at any one time. Ask staff for assistance if you need to exceed that limit.
- You may view your patron record to see what books you have checked out and to renew them. Go to our online catalog and click on the Patron Information icon.
- Instructions for using the self-check-out system are on the circulation desk. Ask a staff person if you need assistance
- Reference books and periodicals CANNOT be checked out.
- Photocopies cost .10 per page. You may buy a copy card for \$10. or use coins.

The library staff can make change.

- For your convenience, a book-drop is located near the Fifth Street entrance to the seminary.
- If you lose or damage a book, you will be billed our standard per-book charge. If you do not respond to overdue notices we assume the book is lost, and bill you.

Course Reserve Policies

- You may have 2 Reserve items at a time.
- Most Reserve items circulate for 2 or 4 hours.
- Reserve items not marked "Library Use Only" may be taken overnight 1 hour before the library closes and MUST be returned no later than 1 hour after the library opens the next day.

